



**Required Skills:**

Proficient in mathematics from the prerequisites (particularly, vector, trigonometry, and





<b>D</b>	1.0	64	Did not meet minimum standards	<b>Unacceptable</b>
<b>D-</b>	0.7	60	Did not meet minimum standards	<b>Unacceptable</b>
<b>F</b>	0.0		Did not meet minimum standards	<b>Unacceptable</b>

**Class policies:**

**Incomplete Grades:**

The grade of I Incomplete can be granted when a student has satisfactorily completed three-fourths of course work for that semester/session but for reason(s) beyond the course, and the instructor believes that the student can finish the course without repeating it. The incomplete work must be made up before the end of the following regular semester for undergraduate courses. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with I grade.

**Late Policy:**

No late homework, quizzes, examinations will be accepted unless valid reasons, such as presented in advance.

**Communication Skills:**

Communication skills are paramount to a successful career. Therefore, communication skills, written and oral, will be evaluated in all coursework; Neatness counts in grade. Lengthy and major assignments involving significant writing will have writing as 30 percent of their evaluation criteria.

**Class Attendance Policy:**

Class attendance is vital for student and professor communication and learning. Attendance is mandatory. The following is directly quoted from the Fall 2020- Spring 2021 University Undergraduate Catalog:

### **Class Absences:**

consult with the teaching faculty regarding absences from their class. Students may be dropped from classes for nonattendance during the first week of instruction upon notification by the instructor.

It is the policy of the Nevada System of Higher Education to be sensitive to the religious obligations of its students. Any student missing class quizzes, examinations, or any other class or lab work because of observance of religious holidays shall be given an opportunity during that semester to make up missed work. The makeup will apply to the religious-holiday absence only. It shall be the responsibility of the student to notify the instructor no later than the last day of late registration of his or her intention to participate in religious holidays that do not fall on state holidays or periods of class recess. This policy shall not apply in the event that administering the test or examination at an alternate time would impose an undue hardship on the instructor or the university that could not reasonably have been avoided.

Any student who is denied a make-up option after appropriately notifying the teaching faculty, shall have the right to appeal that decision through the normal appeal mechanism in place at the university.

Because many of our students are employed, the Construction Management faculty has established a policy that considers the needs of our students. This policy allows for some **authorized** absences. However, no more than six (6) employment-related excused absences will be allowed. An absence is defined as missing one 1-hour and 15-minute lecture. Employment-resources department (NO EXCEPTIONS a note from your project manager is not acceptable

employment-related absences may be independently verified with the human resources

**Faculty Titles:**

Students are to address faculty members in a professional manner with their appropriate title. If the individual holds the Doctor of Philosophy degree (Ph.D.), Doctor of Engineering (D.Eng.), Doctor of Science (Sc.D.), Doctor of Education (Ed.D.) or other doctoral degree and is instructing your class, you may address them as Dr. (surname) or

faculty member shall be addressed as Professor (surname). Do not address a faculty member as Mr., Mrs., or Ms. as that does not convey your acknowledgement of the faculty

faculty member in a familiar manner using their first name, nickname, or just their surname.

**Respect for Faculty Time:**

Faculty have myriad responsibilities ranging far beyond this course within the university environment. The CEM Faculty will be accommodating as reasonably possible. Most faculty spend considerably more timeoTours5moe per week than does the individual student. It is not reasonable to expect that a faculty member will take on the role of -9(rstut)-3(or )JTJETQq





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### **Disability Resource Center (DRC)**

The [UNLV Disability Resource Center](https://www.unlv.edu/drc) (Student Services Complex, SSC-A, Room 143, <https://www.unlv.edu/drc>, telephone 702-895-0866) provides resources for students with disabilities. Students who believe that they may need academic accommodations due to a permanent disability, temporary or permanent medical need, or academic support due to pregnancy are encouraged to contact the DRC as early as possible in the academic term. A Disabilities Specialist will discuss what options may be available to you. Students who are already registered with the DRC should request their accommodations online each semester, and make an appointment to discuss their accommodations with their instructors.

### **Final Examinations**

The University requires that final exams given at the end of a course occur on the date and at the time specified in the Final Exam schedule. The Final Exam schedule is typically available at the start of the semester, and the classroom locations are available

## **Incomplete Grades**

three-fourths of course work for that semester/session, but cannot complete the last part of the instructor believes that the student can finish the course without repeating it. For undergraduate courses, the incomplete work must be made up before the end of the \_\_\_\_\_, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the period indicated, a grade of fulfilling an Incomplete grade do not register for the course, but make individual

## **Library Resources**

Librarians are available to consult with students on research needs, including developing research topics, finding information, and evaluating sources. To make an appointment with a subject expert for this class, please visit the \_\_\_\_\_ website, <https://guides.library.unlv.edu/appointments/librarian>. You can also [ask the library staff](https://ask.library.unlv.edu/) questions via chat and text message at <https://ask.library.unlv.edu/>.

## **Missed Classwork**

Any student missing class, quizzes, examinations, or any other class or laboratory work because of observance of religious holidays will be given an opportunity during that semester to make up the missed work. The make-up opportunity will apply to the religious holiday absence only. It is the responsibility of the student to notify the instructor within the first 14 calendar days of the course for Fall and Spring courses (except for modular courses), or within the first 7 calendar days of the course for Summer and modular courses, of their intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit the Missed Work policy, under Registration Policies, on the [Academic Policies](#) webpage, <https://catalog.unlv.edu/content.php?catoid=29&navoid=7326>.

In accordance with the policy approved by the Faculty Senate regarding missed class time and assignments, students who represent UNLV in any official extracurricular activity will also have the opportunity to make up assignments, provided that the student provides official written notification to the instructor no less than one week prior to the missed class(es).

The spirit and intent of the policy for missed classwork is to offer fair and equitable assessment opportunities to all students, including those representing the University in extracurricular activities. Instructors should consider, for example, that in courses which

grade of zero for an excused absence for extracurricular activity is both contrary to the

all work for the course.

This policy will not apply in the event that completing the assignment or administering the examination at an alternate time would impose an undue hardship on the instructor or the University that could be reasonably avoided. There should be a good faith effort by both the instructor and the student to agree to a reasonable resolution. When disagreements regarding this policy arise, decisions can be appealed to the Department Chair/School Director, College/School Dean, and/or the Faculty Senate Academic Standards Committee.

For purposes of definition, extracurricular activities may include, but are not limited to: academic recruitment activities, competitive intercollegiate athletics, fine arts activities, liberal arts competitions, science and engineering competitions, and any other event or activity sanctioned by a College/School Dean, and/or by the Executive Vice President and Provost.

### **Rebelmail**

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national origin, ethnicity, creed, religion, disability, sexual orientation, gender, gender identity, marital status, pregnancy, genetic information, veteran status, or political affiliation. Please see [University Statements and Compliance](https://www.unlv.edu/about/statements-compliance), <https://www.unlv.edu/about/statements-compliance>.

A successful learning experience requires mutual respect and trust between the students and the instructor. Accordingly, the instructor asks that students be willing to listen to one another and comments on topic, and use first person, positive language when expressing their perspectives.

**Schedule:**

