

# INCLUSIVE LANGUAGE

As universities and society at large progress toward equality and equity, there is an increased awareness of inclusive language. What do we mean when we talk about inclusive language? Inclusive language is language that purposely avoids expressions considered to express or imply ideas that are sexist, racist, or otherwise biased. By using inclusive language, you are able to resonate with a wider variety of audiences through speaking and writing in a way that everyone can understand.

## HOW TO WRITE INCLUSIVELY

Though it can seem difficult at first, you will be better able to write inclusively by examining the biases that inform your writing. Even if you are not actively thinking about exclusive groups, names, terms, etc., it is possible that your writing could still be more inclusive.

### General Tips for Selecting Inclusive Language

Avoid gendered language and instead opt for the gender-neutral pronoun "they."

Be aware of any terms or language that might relate to race, nationality, ethnicity, or culture.

Remain mindful of any ability terms or descriptions that hinge on medical conditions (i.e., avoid

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