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|---------------|---------------------------|
| € Title: | € Supervisor: |
| € Salary: | € Hours of work/schedule: |
| € Start date: | € Work location: |
| € Department: | |

Employees are paid monthly on the 1st of each month.

€ **Retirement Plan**

Employees contribute 15.50% of their gross salary to the 401(a) mandatory defined contribution plan. The university contributes an additional 15.50%. This match is significant compared to other employers.

No contributions into social security.

€ **3 medical health plans (high and low deductible PPO and HMO)**

Prescription, Vision, Dental and Basic Life Insurance included
Benefits start on the 1st of the month.

Example, if start date is October 1, benefits begin on the October 1
If the start date is after October 1, benefits begin on November 1.

€ **Voluntary Benefits**

Health, income and personal protection

€ **Wellness Resources** (employee assistance, physical exercise classes)

Accrue 2 days of annual leave at the end of each month, up to 48 days per fiscal year

Thirty (30) days of sick leave are available immediately upon hire. After one year of employment accrual will consist of 2 days of sick leave at the end of each month, up to 96 days per fiscal year.

€ Fixed Initial Expense (Moving expense reimbursement)

[Review guidelines and policy](#), requires prior approval before offering to the finalist.

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