# UNLV School of Public Health Department of Healthcare Administration & Policy EMHA Student Handbook

Disclaimer: The information contained in this handbook is as up-to-date as possible. However, since requirements and procedures may change over time, students must check with their advisor regarding any questions or clarification. Further, students should regularly check the Graduate College website for updated information. The purpose of this handbook is to provide program specific information that is not found in the UNLV Graduate Catalog. Students are responsible for understanding and following the policies and procedures delineated in this document and the UNLV Graduate Catalog, as well as the NSHE Code, UNLV Bylaws, and the UNLV Student Conduc

# ABOUT UNLV

In its 50-

#### **ABOUT THE PROGRAM**

## Mission

UNLV's Executive Master of Healthcare Administration program provides high quality, competency-based, online education and prepares a diverse workforce of healthcare professionals to lead, manage and improve the delivery of healthcare in the United States.

## Vision

With a commitment towards education and research, we strive to become a recognized leader in the development of a new generation of healthcare administration professionals who are dedicated to improving the patient experience and the performance of the healthcare system in the region and beyond.

## Values

Excellence: We are committed to offering the most up-to-date and cutting-edge knowledge to

our students.

Diversity: We embrace different backgrounds and value

Semester

## PROGRAM OF STUDY/COURSEWORK

See the <u>Graduate Catalog</u> for a complete list of coursework.

## EMHA 779 Healthcare Administration Capstone.

In their final semester, students in the EMHA program will complete the Healthcare Administration Capstone as their culminating experience. Students must have completed all other required coursework leading up to the capstone course. Planning for the capstone "begins at the beginning". During their first on-campus experience, students will reflect on their current knowledge in the field, and complete a Self-assessment tool for the program competencies. The self-assessments, completed six times during the program, will also help students reflect on their experience, the progress that they have made in achieving knowledge towards improving their personal career goals, and what they hope to accomplish upon completion of the program. During EMHA 778, students will submit a proposed Capstone proposal for approval. It will be centered around a workplace problem or opportunity, and approved by their employer and advisor, in addition to the EMHA Committee. The capstone project is scheduled to be completed during the final semester in the program.

## Fast-track Immersion

Every cohort launch, a concentrated student immersion session is held to introduce students to the program,

# CONTACT INFORMATION FOR EMHA DEGREE PROGRAM

# **HCAP** Department Chair

Dr. Chris Cochran 4505 Maryland Parkway Box 453023 Las Vegas Nevada, 89154-3023

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Graduate Programs Director and Graduate Coordinator Erin Rosenberg, MS, MHA 4505 Maryland Parkway

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A current listing of the Department faculty can be found <a href="here">here</a>.

## **UNIVERSITY RESOURCES**

# The Graduate Academy: Innovative Leadership, Professional, and Career Development

The goal of the Professional Development Academy is to serve as a virtual resource providing support and many professional opportunities to UNLV graduate students. The Academy offers information about events and services such as graduate certificate programs, workshops, training sessions and career services. You

International Students and Scholars (ISS) ensures compliance with both SEVIS (Student and Exchange Visitor Information System) and federal law, so that the university can continue to be authorized by the U.S. federal government to enroll international students; host and hire international scholars; assist and advise employment eligibility and authorization relating to international students and scholars, and visa, travel, and immigration issues; provide critical and specialized services to the international students and scholars of the UNLV community; and facilitate their transition to the campus and the U.S.

## Jean Nidetch Women's Center

The Jean Nidetch Women's Center is committed to creating a supportive and inclusive environment for all genders through programming, services, and advocacy for the UNLV community. The Women's Center has informational resources, brochures, and flyers for a variety of on and off campus organizations to help empower and protect yourself, and learn about your options. They also provide free tampons, pads, and condoms.

### The Intersection

The Intersection is a one-stop resource for UNLV's highly diverse student body — a comprehensive multicultural center grounded in the academic life of our students. As an intersecting campus resource, the Intersection helps ensure students, particularly first-generation and students of color, successfully navigate their academic careers. Here, all members of campus can discuss their differences, discover their similarities, and build a shared sense of belonging.

#### **UNLV Libraries**

UNLV Libraries has always been more than books; they are about encouraging students and creating quality programs that elevate growth and learning. Please visit their website for important information about the services they offer to graduate students.

## Graduate & Professional Student Association (GPSA)

The Graduate & Professiona

# Military and Veteran Services Center

The Military and Veteran Service Center is staffed with veterans and veteran education benefits-experienced staff to assist more than 1,800 vetera

Last revised	Revised by	Changes summary
	(votes 4/21/2021	7, deleted mention of portfolio assignment pg. 10,
	9-0-0)	updated Graduate Coordinator listed pg. 11, and made
		changes to the acknowledgement form pg. 16

# EMHA HANDBOOK ACKNOWLEDGEMENT FORM

l,	have received and read the EMHA Handbook.
	I understand that I am responsible for completion of my degree program.
	I understand that I am responsible for scheduling a meeting with an advisor early in my program, and each semester thereafter, to ensure that I am on track for graduation.
	I understand t