

## **Third-Party Billing**

### **Authorization to Bill Requirements**

In order for a third-party organization to sponsor a student, they must provide the university with authorization to bill

The authorization is a document in which the third-party organization commits to pay designated education expenses for the student. The authorization should include:

The name and ID number.

The semester or dates being covered.

Specific charges covered like tuition, fees, housing, meal plan, parking permit, etc. Please visit the [UNLV Cashiering and Student Accounts](#) website for more information about tuition and fees.

Any minimum/maximum amount or a flat dollar rate per credit hour.

The name of the sponsor and billing contact information.